

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA

IN THE MATTER OF)
)
COURT SECURITY)
_____)

ADMINISTRATIVE ORDER
NO. 95-039

Following Administrative Order 93-069, issued September 21, 1993, Administrative Order 94-002, resulting from adoption by the Superior Court judges of the Security Enhancement Policy on January 5, 1994, and the authority delegated pursuant to Supreme Court Administrative Order 93-30, it is

ORDERED rescinding Administrative Order 93-069 and Administrative Order 94-002.

ORDERED that the following "AMENDED SECURITY ENHANCEMENT POLICY" is hereby the policy of the Court Institution in Maricopa County as stated in said policy.

AMENDED SECURITY ENHANCEMENT POLICY

(A) Relocation of Security Screening Stations

A crucial part of the security enhancement policy is the reconfiguration of the security screening stations in the downtown complex, the East Court Building (ECB), Central Court Building (CCB), and West Court Building (WCB).

! Security screening stations will be configured to provide a secured environment for East, West, and Central Court Buildings, the Old Courthouse, Durango Juvenile, Southeast Complex and Southeast Juvenile.

! Appropriate methods of providing Board of Supervisors and other appropriate persons access from the entrance to the WCB along the hallway and into the Supervisor's Auditorium will be provided.

! Electronic locking devices will be installed on all appropriate doors not manned by contract or court security guards and these locks will release and/or alarm when emergency evacuation procedures are in effect (fire, etc.).

! A contract security guard will be stationed on the Madison Street bridge during those traffic hours that will appropriately ensure that only properly credentialed employees enter the court complex.

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! The current division security system will be activated at the SE complex. (Individuals wishing to gain access to chamber areas will have to be granted access).

(B) After Hours Security

The problems with after hours security in the Court complex are recognized. In order to improve the coordination and operation of after hours security, the Superior Court's security staff will continue efforts to assume full responsibility for all security programs and procedures.

! The installation of a manned night desk to monitor and control the movement of authorized individuals within the court complex after hours, when appropriate and feasible.

It is the obligation of each employee authorized access to the Downtown Court Complex after hours to notify the security communications center of their entrance and exit of the complex.

! The Court Administrator's Office will continue efforts to unify security procedures within the Court complex.

(C) Security By-pass Policy

Security by-pass is a privilege that is extended to Court staff and private attorneys who apply for it. By-pass privileges permit only those individuals with proper identification to by-pass security screening devices. Special by-pass accommodations may be obtained by contacting the Court Security Officer.

(D) No Weapons Policy

No persons will be permitted within the Superior Court

Building with any type of weapon.

! Members of the public will be required to pass through the security screening. All persons carrying weapons as defined by the Court Security Department will be prohibited from entering the Court Complex until the weapon has been removed from the building or otherwise secured by security personnel.

! Members of law enforcement agencies present in the

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courthouse are subject to the exceptions and requirements as set forth in sections (E) and (F).

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! Court personnel and others with court approved identification cards may by-pass security screening.

(E) Law Enforcement Weapons Policy

Law enforcement officers will check and secure their weapons upon entering the complex, except in the following instances:

1. When they are present pursuant to court order or subpoena in a criminal matter, upon display of the order or subpoena to the security officials. In that case, they may by-pass the security screening station and proceed to the appropriate court with their weapon(s).
2. In non-criminal matters, upon written order of the court, a law enforcement officer may by-pass security screening and proceed to the appropriate court with his/her weapon.
3. When a law enforcement officer, state investigator or agency contacts the court that a protected witness is to be escorted to court, the officers may by-pass the security screening station and proceed to the appropriate court with their weapons, upon the court

making advance contact and arrangements
with the security office.

(F) Law enforcement Officers on Personal Business at Court

All law enforcement personnel appearing in or for personal
litigation or other personal business in the Municipal
Courts, Justice of the Peace Courts, and the Superior
Court
in Maricopa County, shall not possess any weapon of any
nature or kind; shall not wear their officially sanctioned
uniform; shall not use their law enforcement identification
to by-pass any security measures in the Municipal Courts,
Justice of the Peace Courts, or the Superior Court in
Maricopa County; shall
pass through any court required security screening
devices or
procedures as required of any other non-law enforcement
person
who does not possess a security by-pass identification
card; and shall otherwise comply with their agency's
policy regarding this subject matter.

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Done and effective on May 23, 1995.

C. Kimball Rose, Presiding Judge

Original filed with the Clerk of the Court

Distribution (Rescinding Administrative Orders 93-069 and 94-002):

Chief Justice Stanley G. Feldman
Grant Woods, Attorney General
Richard Romley, County Attorney
Dean Trebesch, Maricopa Public Defender
All Law Enforcement Agencies serving Maricopa County
All Superior Court Judges and Commissioners
All Justices of the Peace
All Municipal Court Judges
Court Management Team
Tom Rawles, Chair, Board of Supervisors
David R. Smith, County Administrative Officer
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Municipal Court Administrators
William Duffy, Court Security
Hugh Gallagher, Deputy Court Administrator